



## Pre-Production Plan

Producer(s)/Educator(s): \_\_\_\_\_  
 Videographer: \_\_\_\_\_  
 Video Title: \_\_\_\_\_  
 Date(s) of Production: \_\_\_\_\_ Is microphone available? YES \_\_\_ NO \_\_\_  
 Location(s) (if not LMC): \_\_\_\_\_  
 Length of Lesson (approx.): \_\_\_ # of Lessons, if Unit \_\_\_ *Don't forget the DV blank tape(s):* \_\_\_

**Shot List #1: Main Shots to be Taken During Lesson** (includes what videographer should focus on during the lesson such as wide & medium shots as you teach or facilitate, CU's of students working in various activities *without* showing faces, if no permission, etc.)

	Description	Notes
1		
2		
3		
4		
5		
6		
Additional shots, if any...		

**Shot List #2: Support Shots** (can be taken *before* or *after* lesson; includes materials or props used, reference books, handouts, screen shots of Web pages, etc.)

	Description	Notes
1		
2		
3		
4		
5		
6		
Additional shots, if any...		

**On-Camera Debriefing Segment** (generally taped after lesson in a quiet location)

	Questions To Be Answered <i>(Medium &amp; Close-up shots / news style as if being interviewed. Your focus should be on the interviewer who is standing beside camera; not looking directly into camera lens)</i>
1	Describe your lesson including the <i>instructional &amp; information skill(s) objectives</i> .
2	What was/were your <i>motivational goal(s)</i> for this lesson (or unit)?
3	What motivational <i>strategies</i> did you use to achieve your goal(s)?
4	How did your students respond to your lesson and its strategies? How effective was it overall?
5	Give us a brief "play-by-play" of your lesson describing each of the activities/procedures.
6	If this was a collaborative effort, how effective was the collaboration? (Describe the effort.)
7	Would you like to share any personal philosophies about teaching information literacy in K-8?
8	Is there anything else you feel was important to this lesson that you wish to comment on?